



**Creativo El Matador
Consulting Services**

INTERNATIONAL TRAINING BROCHURE

**20
26**





Courses Fee

\$4,500 Per head

About Us

Creativo El Matador Consulting Services is a management consulting firm with proven experience in organizational development, capacity building, and public sector transformation. Over the year, we have partnered with ministries, agencies, and institutions to deliver training that is not only insightful but also practical and results-driven.

Our strength lies in taking global best practices and contextualizing them for the Nigerian environment, ensuring every participant leaves with knowledge that can be applied immediately.

Training Locations (2026)

- 📍 Malaysia
- 📍 Singapore
- 📍 Rwanda
- 📍 Dubai
- 📍 Kenya
- 📍 Ghana.
- 📍 London

Training Schedule

To be advised

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- 
- 01** CONTRACTING, PROCUREMENT & PARTNERSHIP MANAGEMENT
 - 02** HUMAN CAPITAL DEVELOPMENT & ORGANIZATIONAL TRANSFORMATION
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 - 04** PROJECT MANAGEMENT, MONITORING & EVALUATION (M&E)
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 - 06** ARTIFICIAL INTELLIGENCE, DIGITAL INNOVATION & ORGANISATIONAL FUTURE-READINESS
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 - 08** OIL & GAS SECTOR GOVERNANCE, SAFETY, AND ENERGY EXPANSION STRATEGY

01

CONTRACTING, PROCUREMENT & PARTNERSHIP MANAGEMENT

a.

Advanced Procurement and Contract Management

b.

Public-Private Partnership (PPP) Framework and Implementation

c.

International Procurement Standards and Compliance

d.

Contract Negotiation, Drafting and Vendor Relationship Management

e.

Sustainable Procurement and Supply Chain Governance



ADVANCED PROCUREMENT AND CONTRACT MANAGEMENT

Course Overview

Procurement sits at the heart of institutional performance, influencing both operational efficiency and financial integrity. This course delivers an in-depth understanding of modern procurement and contract management practices that align with global standards and national regulations. Participants will learn how to plan, execute, and monitor procurement processes that achieve value for money, transparency, and sustainability.

The training integrates risk analysis, vendor management, and contract performance evaluation, equipping participants to handle complex procurement scenarios with professionalism and compliance. By the end of the programme, participants will be able to oversee procurement operations that build trust and deliver measurable institutional benefits.

This training will highlight:

- Advanced procurement planning and strategy.
- Public and private sector regulatory frameworks.
- Bid evaluation, contract award, and documentation.
- Managing supplier performance and contract risks.
- Ethical standards in procurement and transparency practices.

The participant will be able to:

- Manage procurement processes with efficiency and compliance.
- Conduct due diligence and vendor assessments confidently.
- Negotiate and implement performance-based contracts.
- Strengthen transparency, accountability, and ethical practices.

The expected delegates for this training include:

- Procurement Officers and Managers
- Supply Chain Executives
- Contract Administrators
- Project and Finance Managers
- Legal and Compliance Officers



PUBLIC-PRIVATE PARTNERSHIP (PPP) FRAMEWORK AND IMPLEMENTATION

Course Overview

As governments and organisations seek innovative ways to fund and manage infrastructure and public services, PPPs have become a vital mechanism for sustainable development. This course provides a thorough grounding in the design, negotiation, and management of PPP arrangements. It examines risk allocation, stakeholder engagement, and project evaluation to ensure equitable and value-driven partnerships.

Participants will explore successful PPP models and case studies while learning how to structure agreements that protect both public interest and private investment. The course also highlights monitoring and performance measures to ensure long-term partnership success.

This training will highlight:

- Principles and lifecycle of PPP projects.
- Risk assessment and allocation between partners.
- Legal and financial structures for PPP agreements.
- Performance monitoring and evaluation frameworks.
- Stakeholder management and dispute resolution.

The participant will be able to:

- Design PPP frameworks that promote mutual benefit.
- Evaluate financial and operational risks effectively.
- Implement robust project management and monitoring systems.
- Foster accountability and public trust in partnership projects

The expected delegates for this training include:

- Policy Makers and Government Planners
- PPP Coordinators and Project Managers
- Legal and Financial Advisers
- Infrastructure Development Specialists
- Procurement and Contract Officers



INTERNATIONAL PROCUREMENT STANDARDS AND COMPLIANCE

Course Overview

In an increasingly interconnected world, procurement operations are expected to meet not only national but also international benchmarks for fairness, transparency, and accountability. This course familiarises participants with international procurement standards such as those set by the World Bank, United Nations, and African Development Bank.

It equips professionals to design procurement frameworks that comply with donor requirements, withstand audits, and encourage competition. The programme also introduces the principles of ethics, integrity, and conflict-of-interest management in global procurement practices.

This training will highlight:

- Overview of international procurement policies and guidelines.
- Procurement documentation, tendering, and evaluation.
- Cross-border supply contracts and dispute resolution.
- Audit and compliance requirements for funded projects.
- Best practices for sustainable and ethical procurement.

The participant will be able to:

- Align procurement processes with international donor standards.
- Prepare compliant procurement documentation for global projects.
- Evaluate and manage vendor performance internationally.
- Strengthen audit readiness and transparency measures.

The expected delegates for this training include:

- Procurement and Contract Managers
- Donor Project Coordinators
- Legal and Compliance Officers
- Supply Chain Managers
- Finance and Audit Professionals



CONTRACT NEGOTIATION, DRAFTING AND VENDOR RELATIONSHIP MANAGEMENT

Course Overview

Successful contracting goes beyond signing agreements—it demands skillful negotiation, clear drafting, and strong vendor relationships that drive mutual success. This course helps participants master the principles and techniques of contract negotiation and drafting with a focus on legal clarity, commercial fairness, and operational feasibility.

Participants will also gain practical insights into vendor performance management, dispute resolution, and communication strategies that foster sustainable partnerships. By combining legal precision with strategic relationship management, this course prepares professionals to safeguard their organisation's interests while maintaining supplier goodwill.

This training will highlight:

- Key clauses and structures in contract drafting.
- Negotiation tactics for win-win outcomes.
- Contract risk management and documentation control.
- Managing vendor relationships and performance tracking.
- Conflict prevention and resolution in contractual engagements.

The participant will be able to:

- Draft and review contracts with legal and operational accuracy.
- Conduct negotiations that balance risk and value.
- Build strong, cooperative vendor relationships.
- Resolve disputes efficiently and preserve business continuity.

The expected delegates for this training include:

- Legal and Contract Officers
- Procurement and Supply Chain Managers
- Project Supervisors
- Administrative Managers
- Risk and Compliance Professionals



SUSTAINABLE PROCUREMENT AND SUPPLY CHAIN GOVERNANCE

Course Overview

Modern procurement increasingly requires integrating sustainability and ethics into supply-chain operations. This course explores how environmental, social, and governance (ESG) principles can be embedded into procurement planning and supplier evaluation. Participants will learn to balance cost efficiency with sustainability, ensuring that sourcing decisions contribute to long-term social and environmental goals.

Through best-practice frameworks, case studies, and interactive analysis, the programme prepares participants to lead change toward responsible procurement. It aligns procurement performance with organisational sustainability objectives and international commitments such as the UN Sustainable Development Goals (SDGs).

This training will highlight:

- Concept and principles of sustainable procurement.
- Supplier assessment and sustainability compliance.
- Integrating ESG metrics into procurement decisions.
- Green supply-chain design and resource optimisation.
- Policy frameworks and reporting mechanisms for sustainability.

The participant will be able to:

- Develop sustainable procurement strategies and policies.
- Evaluate suppliers based on ESG and ethical standards.
- Strengthen transparency and social responsibility in sourcing.
- Contribute to institutional compliance with sustainability goals.

The expected delegates for this training include:

- Procurement and Supply Chain Managers
- Sustainability Officers
- Project Coordinators
- Policy Makers and Regulators
- Corporate Social Responsibility (CSR) Practitioners

02

HUMAN CAPITAL DEVELOPMENT & ORGANIZATIONAL TRANSFORMATION

- a.** Strategic Human Resource Management

- b.** Performance Management and Employee Productivity

- c.** Organisational Change and Culture Transformation

- d.** Emotional Intelligence and Workplace Relationship Management

- e.** Leadership Development and Succession Planning



STRATEGIC HUMAN RESOURCE MANAGEMENT

Course Overview

Human resources are the most valuable asset of any organisation. To achieve institutional goals and sustain competitive advantage, HR professionals must adopt strategic perspectives that integrate workforce management with broader organisational objectives. This course provides participants with the tools to design and implement HR strategies that drive organisational performance, innovation, and long-term success.

Participants will explore how to align recruitment, training, reward systems, and employee engagement with corporate strategy. The course also emphasises the role of HR in organisational agility, ensuring institutions can adapt effectively to environmental, economic, and technological change.

This training will highlight:

- Strategic alignment between HR and corporate objectives.
- Workforce planning and talent management systems.
- Designing performance-based compensation and reward policies.
- Building agile, high-performing teams.
- Evaluating HR impact through analytics and key metrics.

The participant will be able to:

- Develop strategic HR frameworks tailored to organisational goals.
- Align HR functions with institutional transformation initiatives.
- Apply evidence-based HR practices for workforce optimisation.
- Strengthen leadership pipelines through proactive planning.

The expected delegates for this training include:

- HR Directors and Managers
- Organisational Development Officers
- Departmental Heads
- Planning and Strategy Executives
- Corporate Administrators



PERFORMANCE MANAGEMENT AND EMPLOYEE PRODUCTIVITY

Course Overview

Sustaining productivity and accountability requires a structured performance management system that motivates employees to achieve organisational goals. This course offers participants practical knowledge in designing, implementing, and reviewing performance management frameworks that encourage continuous improvement, fairness, and measurable impact.

It also covers feedback systems, appraisal tools, and performance-linked incentive mechanisms. By the end of the course, participants will be capable of driving a performance-driven culture that aligns employee contributions with institutional success.

This training will highlight:

- Components of an effective performance management system.
- Setting SMART objectives and Key Performance Indicators (KPIs).
- Conducting appraisals and feedback discussions.
- Linking performance outcomes to rewards and development.
- Managing low performance and improving accountability.

The participant will be able to:

- Design and implement fair and transparent performance systems.
- Use metrics and data to assess productivity.
- Encourage teamwork and motivation through constructive feedback.
- Improve organisational outcomes through performance insights.

The expected delegates for this training include:

- HR Professionals
- Line Managers and Supervisors
- Departmental Heads
- Performance Analysts
- Training and Development Managers



ORGANISATIONAL CHANGE AND CULTURE TRANSFORMATION

Course Overview

Change is inevitable for institutional growth, yet managing it effectively determines an organisation's success or failure. This course equips participants with frameworks for leading and implementing organisational change while preserving employee engagement and morale. It helps leaders recognise the human dynamics of change and the strategies required to reshape culture and align behaviours with strategic goals.

The training integrates models such as Kotter's Eight-Step Change Process and Lewin's Change Theory, providing participants with the tools to manage transitions, communicate effectively, and embed a culture of adaptability and innovation.

This training will highlight:

- Principles and psychology of change management.
- Diagnosing organisational culture and readiness for change.
- Designing and executing change communication strategies.
- Managing resistance and promoting inclusion.
- Sustaining transformation through cultural reinforcement.

The participant will be able to:

- Plan and implement organisational change effectively.
- Influence positive cultural shifts that support new strategies.
- Build stakeholder commitment and manage resistance constructively.
- Drive continuous improvement through change leadership.

The expected delegates for this training include:

- Senior Managers and Directors
- Change Management Officers
- HR Practitioners
- Project Leaders and Team Heads
- Institutional Reform Coordinators



EMOTIONAL INTELLIGENCE AND WORKPLACE RELATIONSHIP MANAGEMENT

Course Overview

Emotional intelligence (EI) is an essential attribute for personal and professional effectiveness. This course helps participants understand and apply EI principles to improve communication, teamwork, and leadership influence. It explores how emotions affect decision-making, motivation, and interpersonal relationships in modern workplaces.

By blending psychological insights with practical applications, participants will learn techniques to build empathy, manage stress, and resolve conflicts while maintaining harmony and productivity within teams.

This training will highlight:

- Core components of emotional intelligence (self-awareness, regulation, motivation, empathy, social skills).
- The link between EI and leadership effectiveness.
- Conflict resolution and communication strategies.
- Managing workplace diversity and inclusion through empathy.
- Building collaborative and trust-based work environments.

The participant will be able to:

- Apply EI principles to manage relationships effectively.
- Improve self-regulation and communication within teams.
- Foster inclusive and supportive workplace cultures.
- Strengthen leadership presence and decision-making balance.

The expected delegates for this training include:

- Supervisors and Managers
- HR and Employee Relations Officers
- Project Leaders and Coordinators
- Customer Service and Operations Managers
- Public Relations Officers



LEADERSHIP DEVELOPMENT AND SUCCESSION PLANNING

Course Overview

Sustainable organizations prepare for the future by deliberately identifying, nurturing, and retaining talent. This course provides frameworks for leadership development and succession planning to ensure institutional stability and continuity. It helps organisations mitigate leadership gaps, build capacity, and secure the pipeline of next-generation leaders.

Participants will explore competency-based leadership models, mentorship systems, and knowledge-transfer mechanisms that sustain growth. The programme also highlights how to integrate succession planning into organisational strategy for long-term impact.

This training will highlight:

- Principles and practices of leadership development.
- Identifying and assessing high-potential employees.
- Building mentoring and coaching structures.
- Knowledge management and transition systems.
- Linking succession planning to corporate strategy.

The participant will be able to:

- Develop and implement effective succession strategies.
- Design leadership competency frameworks.
- Strengthen leadership capacity at all organisational levels.
- Promote talent retention and institutional continuity.

The expected delegates for this training include:

- Chief Executives and Directors
- HR and Learning Managers
- Organisational Development Professionals
- Departmental Heads
- Team Leaders and Mentors

03

FINANCIAL MANAGEMENT, INVESTMENT & ECONOMIC DEVELOPMENT

a.

Public Financial Management and
Accountability

b.

Budget Planning, Implementation and
Control

c.

Financial Reporting and IFRS Compliance

d.

Investment Appraisal and Project Financing

e.

Economic Policy, Planning and Sustainable
Development

PUBLIC FINANCIAL MANAGEMENT AND ACCOUNTABILITY

Course Overview

Sound financial management forms the backbone of good governance and effective service delivery. This course offers a comprehensive understanding of the principles, tools, and frameworks underpinning modern public financial management (PFM). It focuses on enhancing the capacity of participants to plan, allocate, and utilise public resources efficiently, while ensuring transparency, accountability, and value for money.

Participants will engage with key aspects such as budget credibility, internal control mechanisms, and financial reporting standards. The programme is designed to strengthen participants' understanding of how effective PFM systems improve trust between governments, citizens, and development partners.

This training will highlight:

- Fundamentals and components of public financial management systems.
- Legal and institutional frameworks for fiscal accountability.
- Cash management, internal control, and expenditure tracking.
- Linking budgets to performance and service delivery.
- Audit and oversight functions in public finance.



The participant will be able to:

- Strengthen financial governance and transparency in institutions.
- Apply sound accounting principles and control mechanisms.
- Integrate performance-based budgeting and accountability systems.
- Improve fiscal discipline and resource efficiency.

The expected delegates for this training include:

- Finance and Treasury Officers
- Accountants and Auditors
- Budget and Planning Officers
- Internal Control Managers
- Public-Sector Executives

BUDGET PLANNING, IMPLEMENTATION AND CONTROL

Course Overview

A well-prepared and effectively executed budget is a cornerstone of successful financial management. This course equips participants with the knowledge and skills to design, implement, and control budgets that align with strategic objectives and available resources. It examines the entire budgeting cycle—planning, execution, monitoring, and evaluation—with practical insights into performance-based budgeting models.

The training also focuses on how to use budgets as tools for accountability, strategic decision-making, and institutional reform. Participants will learn to balance fiscal discipline with operational flexibility to achieve sustainable outcomes.

This training will highlight:

- Principles and stages of budget formulation and execution.
- Linking organisational goals to financial plans.
- Techniques for budget monitoring, review, and adjustment.
- Fiscal control and expenditure tracking mechanisms.
- Reporting and communicating budget performance.



The participant will be able to:

- Prepare realistic and evidence-based budgets.
- Monitor financial performance against strategic objectives.
- Strengthen internal control and expenditure accountability.
- Improve decision-making through financial planning insights.

The expected delegates for this training include:

- Budget and Planning Officers
- Finance Managers
- Departmental Heads
- Programme Accountants
- Auditors and Monitoring Officers

FINANCIAL REPORTING AND IFRS COMPLIANCE

Course Overview

Financial transparency is a key indicator of good corporate governance. This course provides in-depth exposure to International Financial Reporting Standards (IFRS) and the requirements for preparing compliant financial statements. It focuses on enhancing participants' capacity to interpret, analyse, and present financial information in a way that meets international and national standards.

Participants will gain practical knowledge of accounting principles, disclosure requirements, and best practices for audit readiness. The course emphasises ethical reporting, comparability, and consistency as the foundation for stakeholder confidence and investment attraction.

This training will highlight:

- Overview of IFRS framework and key standards.
- Presentation and disclosure of financial statements.
- Accounting policies, estimates, and error correction.
- Ethics and transparency in financial reporting.
- Harmonising local and international reporting practices.



The participant will be able to:

- Prepare and interpret IFRS-compliant financial reports.
- Apply global accounting standards with professional accuracy.
- Improve financial reporting transparency and comparability.
- Enhance stakeholder confidence through clear communication.

The expected delegates for this training include:

- Accountants and Financial Controllers
- Auditors and Compliance Officers
- Treasury and Reporting Managers
- Budget and Finance Officers
- Internal Control Specialists

INVESTMENT APPRAISAL AND PROJECT FINANCING

Course Overview

Strategic investment decisions require careful analysis, accurate forecasting, and prudent financing models. This course equips participants with the tools to evaluate the financial and economic viability of projects before committing resources. It introduces key investment appraisal techniques and financing options relevant to both public and private sectors.

Through real-world scenarios and case studies, participants will learn to balance profitability with sustainability and to identify optimal funding strategies, including public-private partnerships, bonds, and development finance mechanisms.

This training will highlight:

- Financial and economic appraisal techniques (NPV, IRR, cost-benefit).
- Project risk analysis and sensitivity assessment.
- Funding options and investment structuring models.
- Evaluation of capital and recurrent expenditure.
- Monitoring investment performance and post-evaluation.



The participant will be able to:

- Conduct thorough feasibility and investment appraisals.
- Select and apply appropriate project-financing models.
- Strengthen financial justification and risk management in projects.
- Improve accountability and efficiency in investment decisions.

The expected delegates for this training include:

- Project Finance Officers
- Investment Analysts
- Budget and Planning Executives
 - Economists and Development Planners
- Risk and Compliance Managers

ECONOMIC POLICY, PLANNING AND SUSTAINABLE DEVELOPMENT

Course Overview

Economic growth and sustainable development depend on the formulation of sound policies that balance fiscal responsibility, social equity, and environmental sustainability. This course provides a broad understanding of how macroeconomic policies are developed, implemented, and evaluated. It highlights the linkages between national planning, fiscal policy, and the achievement of the Sustainable Development Goals (SDGs).

Participants will explore strategic economic modelling tools and policy frameworks that promote inclusive growth, diversification, and institutional resilience. The course equips policymakers and planners with the insight to drive development through evidence-based strategies and cross-sectoral collaboration.

This training will highlight:

- Principles of macroeconomic management and policy formulation.
- Economic planning and development frameworks.
- Sustainable development and inclusive growth models.
- Data-driven analysis for policy and programme design.
- Monitoring and evaluating economic performance.



The participant will be able to:

- Formulate and evaluate effective economic policies.
- Align planning processes with sustainability and fiscal goals.
- Apply analytical tools for development assessment.
- Strengthen coordination among key economic institutions.

The expected delegates for this training include:

- Economic and Policy Analysts
- Development Planners
- Government Officials and Advisers
- Budget and Finance Executives
- Research and Strategy Officers

04

PROJECT MANAGEMENT, MONITORING & EVALUATION (M&E)

- a. Advanced Project Planning and Implementation
- b. Monitoring and Evaluation for Results-Based Management
- c. Project Risk and Quality Management
- d. Project Financing and Cost Control
- e. Stakeholder Engagement and Communication in Project Delivery



ADVANCED PROJECT PLANNING AND IMPLEMENTATION

Course Overview

Effective project planning remains the bedrock of successful execution. This course provides an in-depth understanding of modern project management frameworks, methodologies, and tools required to translate organisational strategies into tangible results. It focuses on integrating planning, resource allocation, risk analysis, and scheduling to ensure projects are delivered on time, within scope, and within budget.

Participants will explore real-world project challenges and learn how to apply global standards such as PMBOK, PRINCE2, and Logical Framework Analysis (LFA). The course also strengthens leadership, communication, and coordination skills for seamless project delivery in both public and private sector contexts.

This training will highlight:

- Principles and lifecycle of effective project management.
- Project planning, scheduling, and resource optimisation.
- Scope management, budgeting, and milestone tracking.
- Risk and change control mechanisms.
- Documentation, reporting, and evaluation tools.

The participant will be able to:

- Design and implement comprehensive project plans.
- Manage teams and resources to achieve project objectives.
- Monitor project performance and control deviations effectively.
- Deliver sustainable outcomes aligned with institutional priorities.

The expected delegates for this training include:

- Project Managers and Coordinators
- Planning and Development Officers
- Engineers and Technical Supervisors
- Programme and Operations Managers
- M&E and Quality Assurance Officers



MONITORING AND EVALUATION FOR RESULTS- BASED MANAGEMENT

Course Overview

Modern development and institutional initiatives are judged not by activity, but by impact. This course provides practical skills in monitoring and evaluation (M&E) using a results-based approach to improve accountability, performance, and learning. Participants will learn how to design logical frameworks, develop indicators, collect data, and report progress that demonstrates measurable results.

The programme integrates qualitative and quantitative analysis methods and explores how M&E feeds into strategic decision-making. It empowers participants to build institutional systems that measure impact, inform reforms, and communicate value effectively.

This training will highlight:

- Principles and practices of results-based M&E.
- Designing logical frameworks and performance indicators.
- Data collection tools and reporting mechanisms.
- Evaluation design, methodology, and analysis.
- Using M&E evidence for organisational learning and reform.

The participant will be able to:

- Develop and manage effective M&E frameworks.
- Generate and interpret performance data accurately.
- Communicate results clearly to stakeholders.
- Strengthen institutional learning and accountability systems.

The expected delegates for this training include:

- Monitoring and Evaluation Officers
- Project and Programme Managers
- Development Practitioners
- Policy and Planning Officers
- Research and Data Analysts



PROJECT RISK AND QUALITY MANAGEMENT

Course Overview

Every project carries inherent risks that can affect scope, cost, and timeline. This course provides participants with systematic approaches to identify, assess, mitigate, and monitor project risks while ensuring that quality standards are achieved throughout the project lifecycle. It combines global best practices with practical applications in diverse sectors.

Participants will engage in simulations and risk-scenario analysis to understand how proactive planning reduces failure and cost overruns. The training also links risk management to quality assurance, ensuring consistent delivery of outcomes that meet or exceed expectations.

This training will highlight:

- Risk identification, assessment, and mitigation strategies.
- Risk management frameworks and analytical tools.
- Quality planning, control, and assurance processes.
- Integrating risk and quality management into project plans.
- Communication and escalation of project risks.

The participant will be able to:

- Establish and implement project risk management systems.
- Anticipate and mitigate threats before escalation.
- Maintain high-quality standards throughout implementation.
- Improve accountability and performance across project teams.

The expected delegates for this training include:

- Project Managers and Risk Officers
- Quality Assurance Specialists
- Engineers and Supervisors
- Procurement and Operations Managers
- Development and Donor Project Staff



PROJECT FINANCING AND COST CONTROL

Course Overview

Cost control is a vital determinant of project success. This course introduces participants to financial management concepts that enhance project sustainability through prudent budgeting, cost analysis, and financing strategies. It focuses on how to structure project budgets, track expenditures, and evaluate financial performance against deliverables.

Participants will explore practical financing mechanisms, donor and development funding procedures, and cost-benefit analysis techniques. The course ensures that participants can design and manage projects that remain financially viable from conception to completion.

This training will highlight:

- Budget planning, cost estimation, and financial forecasting.
- Funding models and project financing mechanisms.
- Financial tracking and reporting systems.
- Cost-benefit and break-even analysis.
- Tools for enhancing project financial accountability.

The participant will be able to:

- Develop and manage project budgets effectively.
- Evaluate funding sources and select optimal financing options.
- Strengthen financial control and expenditure tracking.
- Improve project accountability and transparency.

The expected delegates for this training include:

- Project Accountants and Finance Managers
- Budget Officers and Planners
- Development and Donor Project Coordinators
- Monitoring and Evaluation Specialists
- Procurement and Risk Officers



STAKEHOLDER ENGAGEMENT AND COMMUNICATION IN PROJECT DELIVERY

Course Overview

Effective stakeholder engagement is the cornerstone of successful project delivery. This course provides participants with the tools and strategies needed to identify, analyse, and manage stakeholders throughout the project lifecycle. It explores the communication frameworks and negotiation techniques necessary to build consensus, reduce resistance, and foster collaboration.

Through practical exercises, participants will learn how to design stakeholder engagement plans, craft communication strategies, and manage expectations across diverse groups including funders, regulators, and beneficiaries. The course emphasises transparency and participatory governance in project execution.

This training will highlight:

- Stakeholder mapping and analysis techniques.
- Communication strategies and feedback mechanisms.
- Negotiation and conflict-resolution approaches.
- Building partnerships for project sustainability.
- Governance and accountability in stakeholder engagement.

The participant will be able to:

- Identify and prioritise key project stakeholders.
- Develop and execute comprehensive communication plans.
- Strengthen collaboration through participatory engagement.
- Improve project outcomes through inclusive management.

The expected delegates for this training include:

- Project and Programme Managers
- Communication and PR Officers
- Stakeholder Engagement Coordinators
- Community Development Officers
- Development and Policy Practitioners

05

LEADERSHIP, COMMUNICATION & PERSONAL DEVELOPMENT

a.

Transformational Leadership and Organisational Excellence

b.

Emotional Intelligence and Workplace Relationship Management

c.

Effective Communication, Presentation and Negotiation Skills

d.

Executive Time, Stress and Performance Management

e.

Team Building, Coaching and Mentorship for Productivity



TRANSFORMATIONAL LEADERSHIP AND ORGANISATIONAL EXCELLENCE

Course Overview

Leadership defines the success of every organisation. This course provides participants with a deep understanding of transformational leadership – the ability to inspire, motivate, and drive change toward achieving institutional excellence. It focuses on developing leaders who can communicate vision, build high-performing teams, and adapt to complex environments with integrity and strategic foresight.

Through interactive sessions, case studies, and self-assessment tools, participants will explore the dynamics of influence, motivation, and decision-making that characterise effective leaders in both public and private institutions.

This training will highlight:

- Principles and pillars of transformational leadership.
- Leadership styles and adaptive decision-making.
- Building trust, vision, and emotional engagement in teams.
- Driving innovation and organisational excellence.
- Ethical leadership and corporate governance.

The participant will be able to:

- Demonstrate visionary and value-based leadership.
- Motivate teams to achieve higher performance and accountability.
- Manage change with confidence and creativity.
- Strengthen institutional reputation through effective leadership.

The expected delegates for this training include:

- Executives and Senior Managers
- Heads of Departments and Units
- Project and Programme Leaders
- Governance and Policy Officers
- Corporate and Team Supervisors



EMOTIONAL INTELLIGENCE AND WORKPLACE RELATIONSHIP MANAGEMENT

Course Overview

Emotional intelligence (EI) is the foundation of effective leadership and teamwork. This course explores the science and application of emotional intelligence in managing interpersonal relationships, communication, and collaboration in diverse work environments. It enables participants to identify emotional triggers, build empathy, and enhance their self-awareness for improved professional interactions.

The course also focuses on conflict management, positive communication, and workplace harmony as drivers of productivity and employee engagement.

This training will highlight:

- Fundamentals and dimensions of emotional intelligence.
- Self-awareness, self-regulation, and motivation at work.
- Empathy, relationship management, and social awareness.
- Managing conflict and building trust in teams.
- Integrating EI into leadership and performance management.

The participant will be able to:

- Improve self-awareness and interpersonal sensitivity.
- Build trust, collaboration, and mutual respect among colleagues.
- Apply emotional intelligence to resolve workplace conflicts.
- Enhance personal and team productivity through positive engagement.

The expected delegates for this training include:

- Team Leaders and Managers
- Human Resource Officers
- Supervisors and Administrators
- Communication and PR Executives
- Customer Relations and Support Staff



EFFECTIVE COMMUNICATION, PRESENTATION AND NEGOTIATION SKILLS

Course Overview

Communication is at the heart of leadership, influence, and organisational success. This course provides participants with practical communication tools for clarity, persuasion, and impact in professional contexts. It explores how effective presentation, negotiation, and feedback techniques strengthen collaboration, build trust, and facilitate goal achievement.

Participants will learn to adapt their communication style to different audiences, manage difficult conversations, and deliver presentations that command attention and inspire confidence.

This training will highlight:

- Principles of verbal, non-verbal, and written communication.
- Public speaking and presentation mastery.
- Negotiation and conflict resolution techniques.
- Communicating with emotional intelligence.
- Professional writing and business etiquette.

The participant will be able to:

- Communicate clearly, confidently, and persuasively.
- Deliver impactful presentations to diverse audiences.
- Negotiate effectively to achieve win-win outcomes.
- Strengthen interpersonal and professional relationships.

The expected delegates for this training include:

- Executives and Senior Managers
- Corporate Communication Officers
- Administrative and HR Professionals
- Customer Relations and Frontline Staff
- Trainers, Facilitators and Consultants



EXECUTIVE TIME, STRESS AND PERFORMANCE MANAGEMENT

Course Overview

Balancing competing demands in high-pressure environments is essential for leadership sustainability. This course helps participants develop practical skills to manage time, reduce stress, and maintain peak performance. It provides frameworks for prioritisation, delegation, and productivity optimisation in modern organisational settings.

The course also integrates wellness strategies and personal discipline tools that help professionals maintain focus, resilience, and mental clarity for consistent high performance.

This training will highlight:

- Time management principles and prioritisation tools.
- Identifying and managing personal and workplace stress.
- Techniques for improving concentration and energy levels.
- Delegation, accountability, and task scheduling.
- Maintaining work-life balance and executive wellness.

The participant will be able to:

- Apply effective time and workload management strategies.
- Recognise and mitigate sources of workplace stress.
- Enhance personal efficiency and productivity.
- Maintain composure and resilience under pressure.

The expected delegates for this training include:

- Executives and Administrative Officers
- Team Leaders and Project Managers
- HR and Performance Managers
- Operations and Service Delivery Staff
- Professionals in High-Pressure Roles



TEAM BUILDING, COACHING AND MENTORSHIP FOR PRODUCTIVITY

Course Overview

Strong teams are the foundation of every successful organisation. This course focuses on developing the leadership and interpersonal skills required to build cohesive, motivated, and high-performing teams. It introduces participants to the principles of coaching, mentorship, and talent development as long-term strategies for organisational growth.

Participants will explore practical approaches for creating trust, clarifying team roles, managing diversity, and driving collaboration. The programme encourages a people-centred leadership model that promotes shared vision and accountability.

This training will highlight:

- Dynamics of team formation and development.
- Principles and techniques of coaching and mentorship.
- Leadership communication and performance motivation.
- Managing team diversity and conflict.
- Sustaining team excellence and collective accountability.

The participant will be able to:

- Build and lead high-performing, collaborative teams.
- Coach and mentor subordinates for professional growth.
- Strengthen communication and alignment across teams.
- Foster a culture of trust, creativity, and shared purpose.

The expected delegates for this training include:

- Team Leaders and Supervisors
- HR and Training Managers
- Middle-Level Executives
- Project and Operations Managers
- Learning and Development Officers

06

ARTIFICIAL INTELLIGENCE, DIGITAL INNOVATION & ORGANISATIONAL FUTURE- READINESS

a.

Strategic Human-AI Integration for Operational Efficiency and Workplace Innovation

b.

Responsible AI Adoption, Governance and Ethical Decision-Making

c.

AI Tools for Productivity, Research and Executive Support Systems

d.

AI-Enabled Process Automation and Digital Workflow Enhancement

e.

Human-Centered Automation and Digital Transformation for Modern Organisations





STRATEGIC HUMAN-AI INTEGRATION FOR OPERATIONAL EFFICIENCY AND WORKPLACE INNOVATION

Course Overview

Modern institutions are experiencing rapid changes brought about by artificial intelligence, yet the real value of AI emerges only when it strengthens human capability rather than overshadowing it. This course offers participants a grounded and practical understanding of how to integrate AI thoughtfully into everyday operations. The focus is on using AI to lighten workload pressures, sharpen decision-making, improve coordination and support innovation, while still ensuring that human judgment remains at the core of every important process.

Participants will gain insight into where AI provides meaningful support, where human discretion must lead, and how a balanced approach can elevate both productivity and organisational credibility. This programme promotes a disciplined, ethical and human-guided model that encourages professionals to work confidently with AI without becoming dependent on it.

This training will highlight:

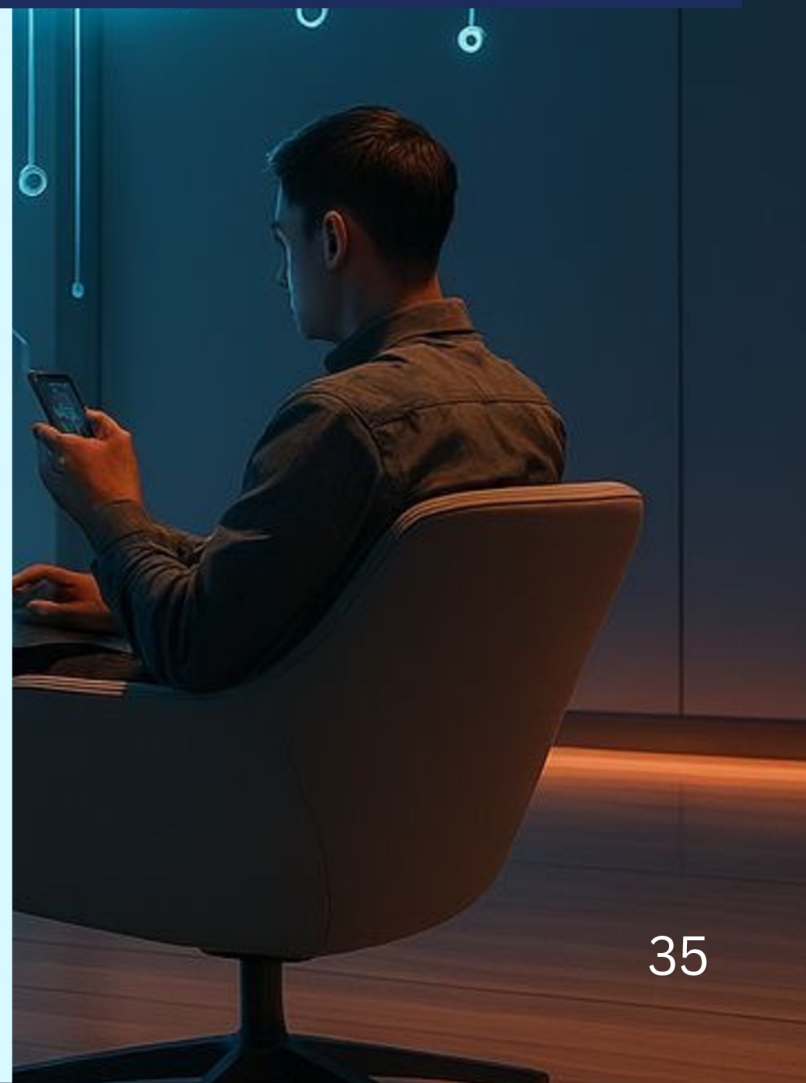
- Human-led approaches to working with AI
- Integration of AI tools into existing operations
- Using AI to improve communication and research
- Balancing automation with human oversight
- Ethical, responsible use of AI in daily tasks

The participant will be able to:

- Use AI in a structured and responsible manner
- Strengthen decision-making with AI support
- Improve administrative and operational workflow
- Identify tasks suitable for automation
- Build balanced, innovation-focused routines

The expected delegates for this training include:

- Administrative Staff
- Team Leads
- Supervisors
- Project Officers
- Operational Managers





RESPONSIBLE AI ADOPTION, GOVERNANCE AND ETHICAL DECISION-MAKING

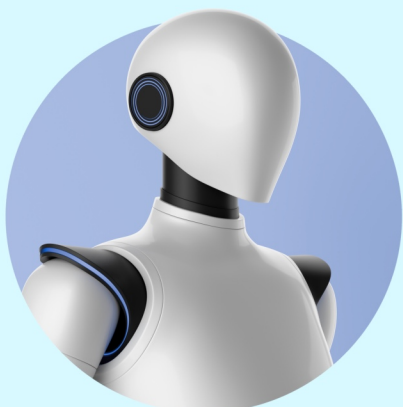
Course Overview

As AI tools become more common in public and private institutions, organisations must ensure their use aligns with established policies, ethical standards and responsible governance. This course provides a clear understanding of how to apply AI safely within institutional boundaries. Participants will learn the responsibilities attached to AI usage, the risks of misuse, and how to safeguard organizations from inaccuracies, bias and confidentiality breaches.

The course emphasizes accountability, documentation and compliance, ensuring that innovation does not compromise integrity or professionalism. It equips organisations to build trust while benefiting from modern tools.

This training will highlight:

- Principles of ethical and responsible AI use
- Governance structures that ensure compliance
- Protecting confidentiality and sensitive information
- Detecting and preventing AI-related risks
- Developing internal AI usage guidelines

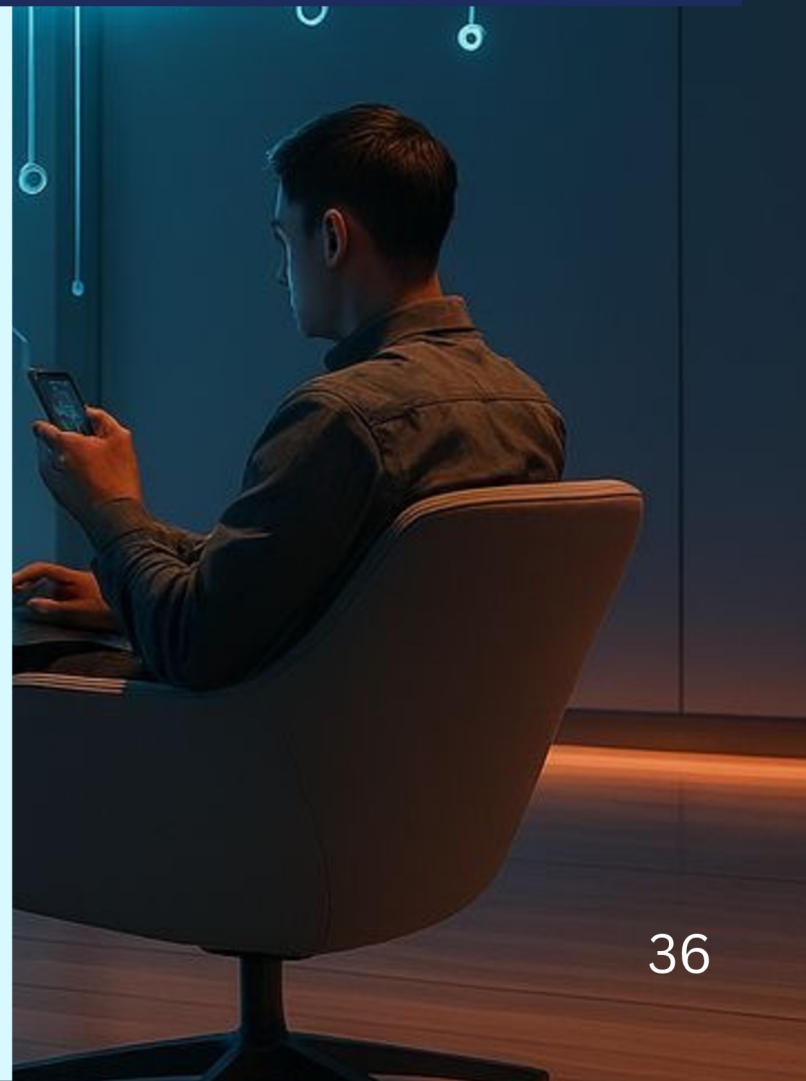


The participant will be able to:

- Use AI tools safely and in line with policy
- Identify risks and prevent misuse
- Support leadership with ethical insights
- Establish compliant AI workflows
- Strengthen organizational accountability

The expected delegates for this training include:

- Compliance Officers
- HR Personnel
- Governance Officers
- Administrative Staff
- Supervisors and Mid-Level Managers





AI TOOLS FOR PRODUCTIVITY, RESEARCH AND EXECUTIVE SUPPORT SYSTEMS

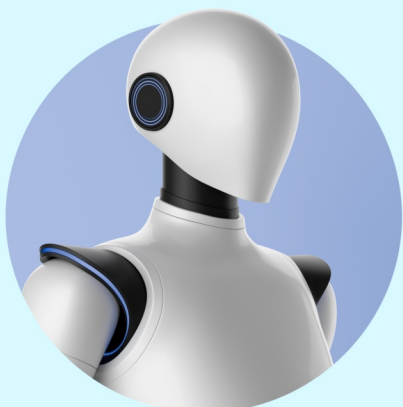
Course Overview

AI has become an essential partner for professionals who manage large volumes of information, reporting duties, planning tasks and research activities. This course focuses on helping participants use AI tools in ways that improve clarity, speed and accuracy without compromising originality or professionalism.

The programme teaches practical applications such as drafting reports, summarising information, organising documentation and improving communication outputs. It supports individuals who provide executive, administrative or research support in fast-paced environments.

This training will highlight:

- AI tools that enhance workplace productivity
- Streamlining documentation and reporting
- AI-supported research and information analysis
- Organizing communication and planning tasks
- Maintaining originality while using AI tools

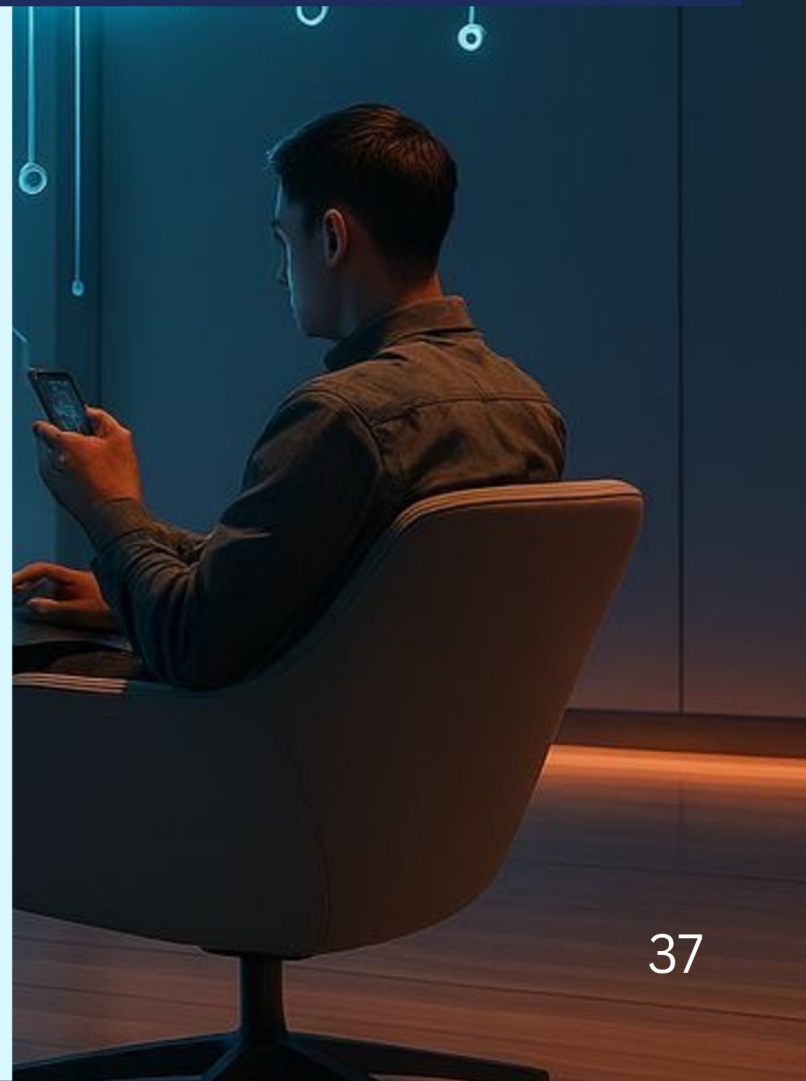


The participant will be able to:

- Prepare structured documents using AI support
- Strengthen research and reporting quality
- Improve speed in administrative tasks
- Manage executive workflows effectively
- Maintain control over content quality

The expected delegates for this training include:

- Executive Assistants
- Administrative Officers
- Research Staff
- Communication Teams
- Office Managers





AI-ENABLED PROCESS AUTOMATION AND DIGITAL WORKFLOW ENHANCEMENT

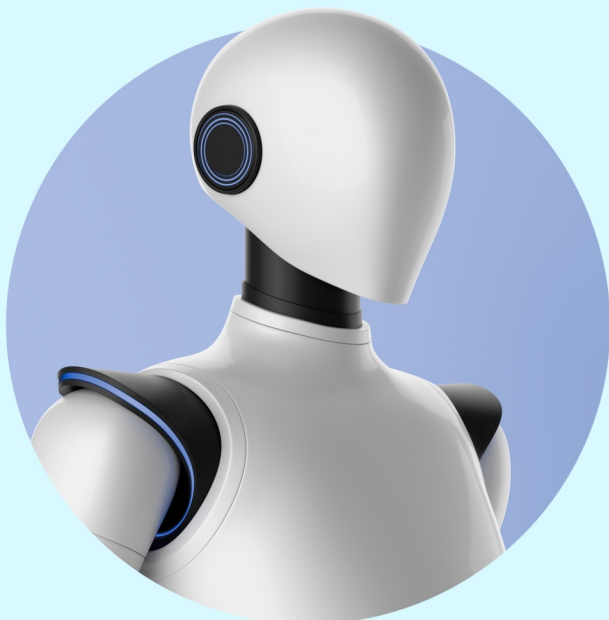
Course Overview

Many institutions still rely on repetitive manual processes that limit productivity and slow down operations. This course teaches participants how to identify tasks suitable for AI-driven automation and how to redesign workflows for faster, more accurate performance. It focuses on relieving staff of repetitive burdens while improving internal coordination and service delivery.

Participants will learn how automation strengthens accuracy, reduces fatigue, and supports operational responsiveness without diminishing human roles.

This training will highlight:

- Identifying tasks suitable for automation
- Implementing AI-enhanced workflows
- Improving operational accuracy
- Coordinating tasks with digital tools
- Ensuring oversight in automated processes

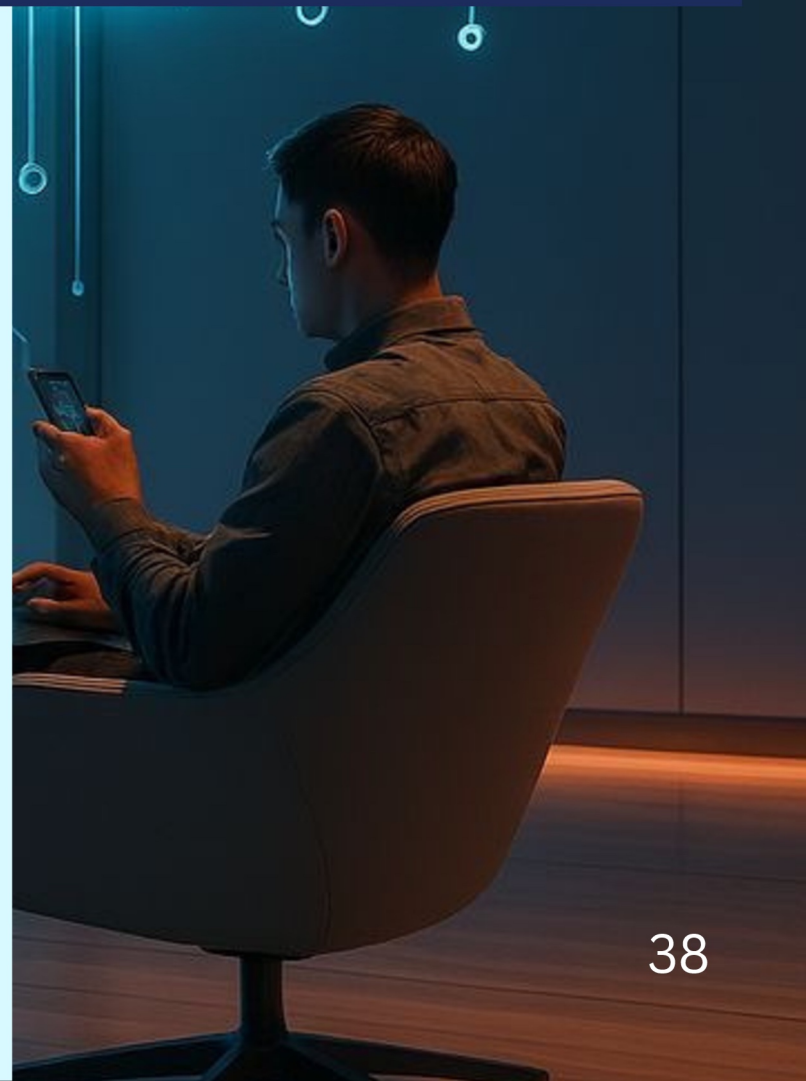


The participant will be able to:

- Redesign processes to reduce manual burden
 - Improve speed and consistency in operations
 - Support teams using automated tools
 - Reduce bottlenecks in daily workflows
- Strengthen organisational productivity

The expected delegates for this training include:

- Operations Staff
- Administrative Personnel
- Office Managers
- Project Officers
- Data and Record Handling Teams





HUMAN-CENTERED AUTOMATION AND DIGITAL TRANSFORMATION FOR MODERN ORGANISATIONS

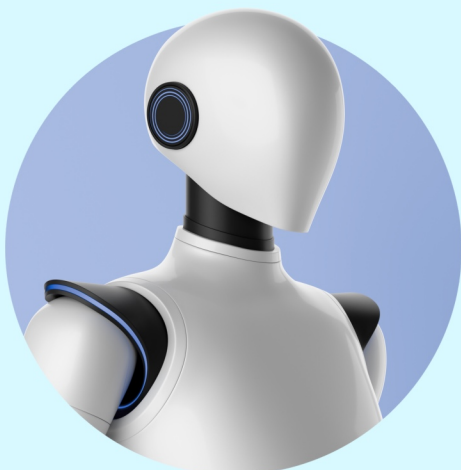
Course Overview

Digital transformation is now a core requirement for organisations seeking long-term relevance. This course examines how institutions can adopt automation and digital tools while keeping people at the centre of the transformation process. Participants will learn how to build digital confidence, support organisational adaptation and improve teamwork through modern systems.

The course focuses on practical adoption—not just technology—ensuring that digital tools genuinely strengthen employee capability and service delivery.

This training will highlight:

- Principles of human-centered digital transformation
- Supporting staff adaptation to new systems
- Introducing automation without disruption
- Strengthening collaboration with digital tools
- Building a culture of innovation

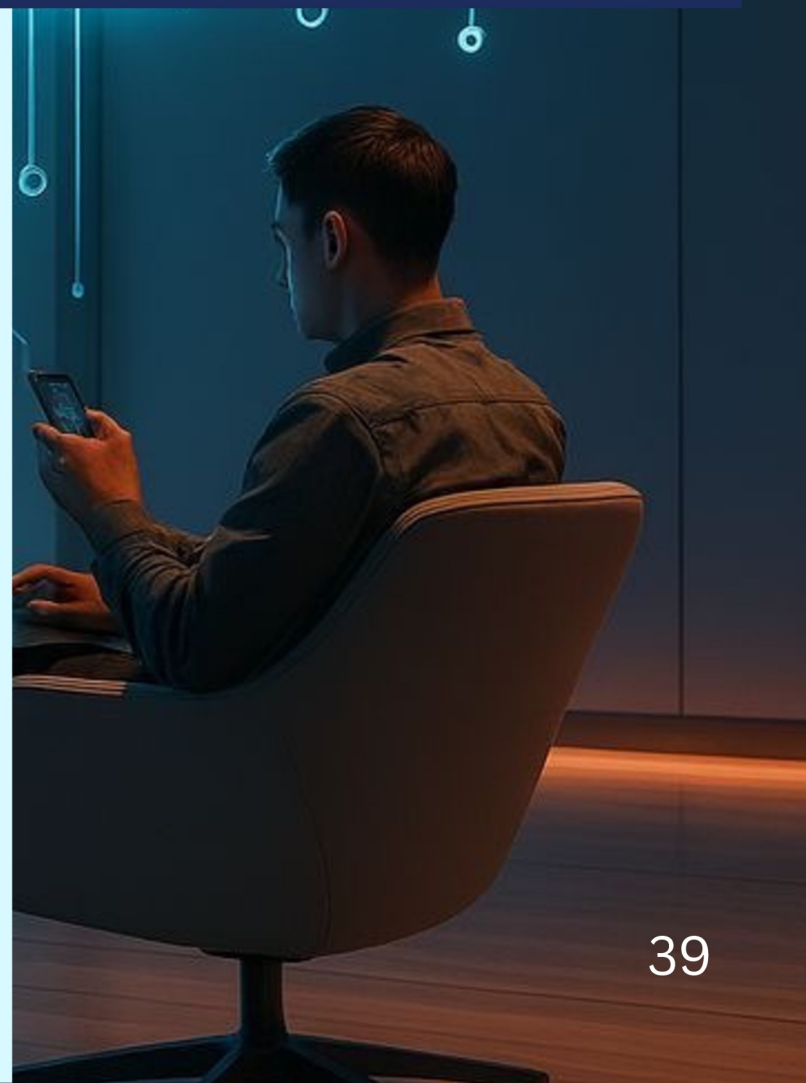


The participant will be able to:

- Support transformation with a people-first approach
- Guide staff adaptation to digital processes
- Use automation to improve performance
- Enhance communication through digital systems
- Promote continuous organisational improvement

The expected delegates for this training include:

- Team Leaders
- Supervisors
- HR & People Operations Staff
- Digital Transformation Support Teams
- Change Management Officers



07

DECISION INTELLIGENCE & COMPLEX PROBLEM- SOLVING

a.

High-Stakes Decision Intelligence & Analytical Reasoning

b.

Complex Problem-Solving and Multi-Scenario Evaluation

c.

Cognitive Clarity, Bias Awareness and Strategic Judgement

d.

Evidence-Based Thinking and Structured Decision Models

e.

Risk Interpretation, Outcome Mapping and Forward Analysis



HIGH-STAKES DECISION INTELLIGENCE & ANALYTICAL REASONING

Course Overview

Every field today is filled with choices that carry weight; decisions that affect resources, timelines, people, and long-term direction. Many professionals rely on instinct or past experience, but these are not always enough when situations become layered, ambiguous, or unfamiliar. This course introduces participants to the discipline of decision intelligence, a structured yet practical approach that blends reasoning, clarity, and analytical discipline.

The programme uses relatable examples, analytical tools, and guided thinking exercises to help participants see problems from multiple angles. Rather than focusing on speed, it teaches the calm, deliberate evaluation required for high-stakes situations. Participants gain the ability to understand patterns, recognise hidden risks, and build decisions that remain stable even as conditions shift.

This training will highlight:

- Foundations of high-stakes decision intelligence
- Multi-layered reasoning and structured thinking
- Recognising hidden factors, constraints and leverage points
- Breaking down complex situations with clarity
- Evaluating choices under uncertainty

The participant will be able to:

- Approach complex decisions with clearer judgment
- Identify key drivers that influence outcomes
- Analyse risks and consequences from multiple viewpoints
- Strengthen reasoning in time-sensitive situations
- Make decisions that remain firm under changing conditions

The expected delegates for this training include:

- Strategy, Planning and Analysis Personnel
- Professionals Handling Complex or High-Impact Tasks
- Project and Programme Coordinators
- Mid-Level and Senior Decision Makers
- Individuals Preparing for Higher-Responsibility Roles



COMPLEX PROBLEM-SOLVING AND MULTI-SCENARIO EVALUATION

Course Overview

This course explores a practical, methodical approach to working through problems that have no straightforward answers. Rather than treating challenges as single events, participants learn to examine them as systems with many moving parts. They are guided through the process of identifying root causes, testing alternative paths, and building scenarios that reveal how different choices may unfold over time.

Through interactive sessions and guided analysis, participants learn to develop layered perspectives—allowing them to respond with precision rather than guesswork. The training focuses on equipping participants with tools that help them organise information, understand relationships between elements, and map decisions that anticipate both expected and unexpected outcomes.

This training will highlight:

- Problem-framing and system-based analysis
- Scenario building and side-by-side comparison
- Root-cause tracing and pattern recognition
- Identifying variables and understanding interdependencies
- Designing flexible solutions for evolving situations

The participant will be able to:

- Examine issues with structured clarity
- Compare scenarios and choose realistic pathways
- Identify root causes with better accuracy
- Map situations in ways that reveal hidden risks
- Develop flexible responses to complex challenges

The expected delegates for this training include:

- Project and Operations Teams
- Technical, Analytical and Research Staff
- Supervisors Managing Multi-Layered Tasks
- Professionals in High-Change Environments
- Individuals Seeking Stronger Problem-Solving Skills



COGNITIVE CLARITY, BIAS AWARENESS AND STRATEGIC JUDGEMENT

Course Overview

Every decision is shaped not just by facts, but also by subtle mental habits and patterns that often go unnoticed. This course helps participants slow down their thinking enough to recognise the biases, shortcuts, and assumptions that influence their judgment. It introduces techniques for developing mental clarity, evaluating information more evenly, and resisting the pressure that often clouds high-stakes situations.

The course is centered on awareness—understanding how the mind processes options and offers simple, practical methods for clearing mental clutter. Participants learn how to distinguish between intuition and bias, how to check assumptions, and how to build steadier judgment even when facing time limits or conflicting information.

This training will highlight:

- How cognitive biases shape daily decisions
- Techniques for clearer, more balanced thinking
- Recognising assumptions and mental shortcuts
- Strengthening judgement under pressure
- Evaluating information with steadier objectivity

The participant will be able to:

- Identify and reduce biases in decision-making
- Think with greater clarity in demanding situations
- Evaluate options more evenly
- Strengthen judgment with mental discipline
- Build decision habits that support long-term success

The expected delegates for this training include:

- Professionals in Planning, Review or Oversight Roles
- Team Leaders and Supervisors
- Research, Analysis and Advisory Staff
- Individuals Preparing for Higher-Level Responsibility
- Anyone Seeking Sharper Judgment Skills



EVIDENCE-BASED THINKING AND STRUCTURED DECISION MODELS

Course Overview

This course focuses on using evidence, logic and structured models to guide difficult decisions. Instead of relying on personal preference or guesswork, participants learn how to gather relevant information, weigh it appropriately, and apply decision frameworks that lead to clearer outcomes. The training encourages steady, disciplined thinking that reduces error and strengthens accountability.

Participants are introduced to practical models that organise decision paths, reveal trade-offs, and make choices more transparent. The course aims to build confidence in participants' ability to make decisions rooted in solid reasoning, especially when dealing with ambiguity or competing priorities.

This training will highlight:

- Principles of evidence-based reasoning
- Decision frameworks and structured evaluation models
- Identifying relevant versus distracting information
- Mapping options and trade-offs
- Documenting decisions with clarity and purpose

The participant will be able to:

- Evaluate decisions with structured logic
- Apply evidence-based methods to complex choices
- Distinguish useful information from noise
- Map trade-offs with clearer understanding
- Build decisions that are easier to explain and defend

The expected delegates for this training include:

- Research and Planning Professionals
- Managers Handling High-Level Reviews
- Technical, Analytical and Advisory Staff
- Project and Programme Coordinators
- Professionals Seeking More Disciplined Decision Skills



RISK INTERPRETATION, OUTCOME MAPPING AND FORWARD ANALYSIS

Course Overview

This course helps participants understand how risks evolve and how outcomes can shift when circumstances change. It introduces a straightforward, grounded approach to interpreting risk not through fear, but through careful observation and analysis. Participants learn how to examine potential consequences, trace outcomes forward, and build a more complete picture before committing to a decision.

The training shifts focus from reacting to anticipating. Participants learn to map outcomes, weigh consequences, and identify early signs that decisions may need adjustment. The tools offered are practical, easy to apply, and powerful in helping professionals make choices with confidence and foresight.

This training will highlight:

- Fundamentals of risk interpretation and exposure patterns
- Outcome mapping and future impact evaluation
- Balancing ambition with caution
- Early signal detection and adjustment points
- Strengthening decision resilience over time

The participant will be able to:

- Interpret risk with clearer judgment
- Trace forward outcomes before making choices
- Identify early adjustment signals
- Build decisions that withstand evolving conditions
- Plan with stronger foresight and preparedness

The expected delegates for this training include:

- Professionals Handling Sensitive or High-Impact Tasks
- Strategy, Research and Analysis Teams
- Project and Operational Leaders
- Risk and Review Personnel
- Individuals Seeking Forward-Thinking Decision Skills



08

**OIL & GAS SECTOR
GOVERNANCE, SAFETY
AND ENERGY EXPANSION
STRATEGY**

a.

Regulatory Frameworks and Global Standards in Petroleum Operations

b.

Safety Leadership, Hazard Control and Asset Protection

c.

Expansion Strategies for Oil Production and Refining Capacity

d.

Crude Export Development and International Market Positioning

e.

Operational Compliance, Performance Monitoring and Sector Accountability



REGULATORY FRAMEWORKS AND GLOBAL STANDARDS IN PETROLEUM OPERATIONS

Course Overview

A well-structured regulatory environment remains the anchor of every successful petroleum sector. In Nigeria, institutions like NDPRA, NUPRC, PTDF, and the national operating entities rely heavily on rules, licensing regimes, compliance requirements, and strong oversight to maintain sector order and support long-term energy stability.

The training helps organisations appreciate how global benchmarks influence local expectations, especially in areas like operational integrity, accurate reporting, responsible exploration, and transparent petroleum movements.

This training will highlight:

- Structure and purpose of Nigeria's current petroleum regulatory system
- Global standards and their influence on national compliance obligations
- Licensing expectations and operational responsibilities across business streams
- Regulatory documentation, reporting discipline, and audit transparency
- The link between effective governance and improved national energy outcomes

The participant will be able to:

- Interpret regulatory requirements with greater confidence
- Support organisational compliance processes and internal accountability
- Strengthen documentation discipline and reporting structures
- Align operational behaviour with national and global expectations

The expected delegates for this training include:

- Compliance officers
- Operational supervisors
- Regulatory desk officers
- Public sector energy staff
- Oil & gas administrative personnel



SAFETY LEADERSHIP, HAZARD CONTROL AND ASSET PROTECTION

Course Overview

In the oil and gas sector, safety is shaped by leadership behaviour, organisational culture, awareness, and daily operational choices. This course provides a deeper perspective on how safety decisions influence productivity, equipment reliability, asset longevity, and the general well-being of teams.

Participants will explore how hazards develop, how risk conditions escalate, and how early intervention can significantly reduce workplace incidents. The programme offers practical insight into incident prevention, workforce responsibility, communication discipline, facility protection, and emergency readiness.

This training will highlight:

- Leadership influence on safety culture
- Practical hazard identification and risk control
- Preventive maintenance and facility protection
- Emergency coordination and incident response
- Behavioural factors that determine workplace safety outcomes

The participant will be able to:

- Strengthen organisational safety practices
- Identify and manage hazards with more awareness
- Support asset protection and equipment stability
- Contribute to improved workplace discipline and safety compliance

The expected delegates for this training include:

- Safety officers
- Field team leads
- Operations supervisors
- Facility maintenance staff
- Technical support personnel

EXPANSION STRATEGIES FOR OIL PRODUCTION AND REFINING CAPACITY

Course Overview

Nigeria's drive toward higher energy output and reduced import dependence requires coordinated efforts in production expansion and refinery performance improvement. This course offers a robust and practical understanding of the factors that influence production efficiency—ranging from asset optimisation, field development planning, and technical readiness to organisational coordination and workforce capability.

Participants learn how production planning, equipment stability, reservoir behaviour, and field monitoring influence national output.

This course ultimately equips participants with frameworks and tools that support production growth, operational stability, and improved refining capability in both public and private sector organizations.

This training will highlight:

- Production optimisation frameworks for upstream operations
- Key drivers of refinery performance and reliability
- Strategies for improving local refining output
- The link between production growth and national energy stability
- Approaches for reducing operational losses and improving throughput consistency

The participant will be able to:

- Support internal plans that improve production performance
- Strengthen refining processes and reduce operational disruptions
- Contribute to capacity expansion strategies within their organisation
- Apply practical methods for improving field and facility efficiency

The expected delegates for this training include:

- Production officers
- Refinery operations staff
- Technical planning teams
- Energy project officers
- Operations managers



CRUDE EXPORT DEVELOPMENT AND INTERNATIONAL MARKET POSITIONING

Course Overview

A nation's presence in the global crude market depends on its consistency, delivery discipline, documentation integrity, and the reliability of its export channels. This course provides a clearer understanding of how crude export operations shape Nigeria's economic strength, international reputation, and long-term energy partnerships.

Participants will learn how marine logistics, terminal processes, certification procedures, shipment scheduling, and export documentation work together to form the backbone of international market credibility.

The programme also explores global expectations such as quality assurance, transparent reporting, volume accuracy, and operational reliability. It highlights how export stability influences foreign exchange flow, strengthens economic planning, and deepens strategic energy relationships with international partners.

This training will highlight:

- Global crude export requirements and expectations
- Export terminal processes and documentation discipline
- Reliable shipment coordination and marine logistics management
- Quality assurance and transparency in export operations
- How export performance shapes national economic stability

The participant will be able to:

- Strengthen export coordination and documentation accuracy
- Support transparent operational practices
- Enhance shipment scheduling reliability
- Contribute to improved crude quality assurance systems

The expected delegates for this training include:

- Export officers
- Terminal operations staff
- Marine coordination personnel
- Energy trade administrators
- Economic and commercial officers



OPERATIONAL COMPLIANCE, PERFORMANCE MONITORING AND SECTOR ACCOUNTABILITY

Course Overview

Operational monitoring and compliance enforcement remain essential for maintaining credibility and ensuring the petroleum sector meets national expectations. This course helps participants understand the deeper purpose behind compliance requirements and why structured monitoring supports transparency, investor confidence, and long-term sector stability.

The training examines field reporting, performance tracking, discrepancy identification, internal audits, and the mechanisms that support efficient regulatory oversight. Participants gain practical insight into how consistent monitoring improves operational behaviour, strengthens institutional accountability, and supports accurate national energy planning.

This training will highlight:

- The purpose and value of operational monitoring systems
- Compliance structures and reporting expectations
- Techniques for identifying performance gaps and risks
- Internal processes that strengthen institutional accountability
- The link between field reports and national energy planning

The participant will be able to:

- Support improved monitoring and documentation practices
- Strengthen organisational compliance behaviour
- Identify operational inconsistencies early
- Contribute to transparent performance reporting

The expected delegates for this training include:

- Compliance analysts
- Monitoring and evaluation staff
- Energy administrative officers
- Internal audit support teams
- Sector governance personnel





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